



# School Registration

## Student Behaviour Management (Discipline) Policy and Procedures

### Introduction

The School must have policies and procedures to promote a consistent and fair approach toward managing student behaviour.

### Purpose and Objectives

The purpose of this Policy and its Procedures is to outline our Student Behaviour Management requirements.

### Scope

This Policy and its Procedures apply to all staff, volunteers and contractors at the school

### Responsibilities

There are no specific roles or responsibilities associated with this Policy.

### Policy

Every student has the right to a learning environment free from bullying and intimidation and to feel safe and happy at school. They also have the right to be treated fairly and with dignity.

Discipline is necessary to ensure the safety and welfare of all our students, teachers and staff and to provide a conducive learning environment.

This Student Behaviour Management (Discipline) Policy sets the framework through which Sunshine Christian School manages student discipline.

### Behaviour Management

Sunshine Christian School seeks to develop a culture of positive discipline by setting clear expectations of students and encouraging positive behaviour. Strategies for developing this culture include:

- clearly setting expectations with respect to student behaviour
- establishing specific teaching and learning programs
- communicating expectations with the wider School community
- acknowledging positive behaviours in a range of ways from informal verbal acknowledgement through to structured merit awards
- maintaining records with respect to student behaviour.

### Procedural Fairness

Students have a right to procedural fairness in dealings that involve their interests. This includes disciplinary decisions.

The principles of procedural fairness include the right to:

- know what the rules are, and what behaviour is expected of students
- have decisions determined by a reasonable and unbiased person
- know the allegations that have been made, and to respond to them
- be heard before a decision is made
- to have a decision reviewed (but not so as to delay an immediate punishment).

Sunshine Christian School is committed to ensuring procedural fairness when disciplining a student.

### The Rules and the Expected Standard of Behaviour

Students are expected to abide by the rules of the School, and the directions of teachers and staff.

Examples of written rules that students are expected to follow are dealt with in our Insert List of Policies e.g. School Rules; Student Behaviour Guidelines.

There are a range of consequences that students will face if they breach School rules or are disobedient.

These may include:

- warnings or reprimands (verbal and written)
- time out
- clean up duties
- cancellation of privileges
- withdrawal from School activities
- detentions
- suspension
- expulsion
- exclusion

A decision to suspend or expel a student may only be made by the Assistant Principal or Principal.

## **Procedures**

### Procedures for Suspension, Expulsion and Exclusion

Sunshine Christian School has developed specific procedures that must be followed when considering the suspension or expulsion of a student. Refer to our Suspension and Expulsion Policy and Procedures.

## **Implementation**

This Policy is implemented by:

- staff training and professional development opportunities in behaviour management
- communicating this Policy to the School community
- monitoring the effectiveness of the Policy
- reviewing and evaluating the Policy annually.

This Policy and other behaviour management policies and procedures including steps for managing suspensions and expulsions are communicated to staff, students, parents/carers and the School community through:

- the Sunshine Christian School website;
- CompliSpace;
- announcements in the newsletter;
- Operoo

The Principal and Senior Management are responsible for the effective implementation of this Policy.

## **Breach of this Policy and Procedures**

### Prohibition of Corporal Punishment

It is our policy that corporal punishment is strictly prohibited.

The use of any corporal punishment by a staff member is strictly prohibited. Any staff member who breaches this rule will be subject to disciplinary proceedings which may include dismissal.

## **Definitions**

There are no applicable definitions for this Policy.

## **Source of Obligation**

The ETR Act (s 4.3.1(6)) requires that our policies relating to the discipline of students are based on principles of procedural fairness and must not permit corporal punishment.

## **Related Policies and Procedures**

- Suspension and Expulsion Policy and Procedures

## **Related Forms and Documents**

There are no related documents applicable to this Policy.

## **References**

There are no applicable references for to this Policy.

## **Policy History and Schedule**

Insert Policy Control/Administration Information